

**UNOFFICIAL MINUTES OF THE BOARD OF EDUCATION  
HIGHMORE-HARROLD SCHOOL DISTRICT 34-2  
FEBRUARY 13, 2023**

The Highmore-Harrold Board of Education met in regular session on February 13, 2023 in the Business Classroom at 7:00 p.m. Members Present: President – Jim Stephenson, Vice President – Paula Haiwick, Amy Hoffman, Paul Knox, Jennifer Semmler. Members Absent: Kristi Effling, Derek McCloud. Others Present: Superintendent/SPED Director - Quinton Cermak, PK-12 Principal – Cory Lambley, Business Manager – Stacey Hamlin, Mary Ann Morford, Morgan Bonnichsen, Rhonda Baloun, Dusty Mitchell, Alana Kroeplin, Ethan Fyler, Phillip Glines.

President Stephenson called the meeting to order at 7:03 pm and the Pledge of Allegiance was recited at this time.

Motion by Haiwick and seconded by Hoffman to approve the Agenda. The motion passed.

Motion by Hoffman and seconded by Knox to approve the Minutes of the January 11, 2023 meeting. The motion passed.

Bills and Financial Statements were reviewed and approved for payment on a motion by Semmler and seconded by Haiwick. The motion passed.

**FEBRUARY PAYROLL:** \$194,624.34

**JANUARY CASH REPORT: General Fund:** Beginning Balance: \$444,139.78; Receipts: Local - \$32,161.13; State - \$101,519.00; Federal - \$0.00; Disbursements: \$183,020.58; Cash Balance: - \$394,799.33; Advance Payment/Petty Cash Asset Accounts - \$9,052.46; Total Cash Account: \$403,851.79. **Capital Outlay Fund:** Beginning Balance: \$2,069,406.45; Receipts: Local - \$15,918.55; Federal - \$0.00; Disbursements: \$6,822.56; Cash Balance: \$2,078,502.44; Certificates of Deposit: \$1,439,811.44; Total Cash Account: \$3,518,313.88. **Special Education Fund:** Beginning Balance: \$735,498.11; Receipts: Local - \$13,361.49; Disbursements: \$42,006.71; Cash Balance: \$706,852.89; Certificates of Deposit: \$510,188.56; Total Cash Account: \$1217,041.45. **Impact Aid Fund:** Beginning Balance: \$388,264.57; Receipts: Federal - \$0.00; Disbursements: \$0.00; Cash Balance: \$388,264.57. **School Lunch Fund:** Beginning Balance: \$36,357.57; Receipts: Local - \$20,287.75, Federal - \$3,786.91, Credits - \$261.88; Disbursements: \$9,037.45; Cash Balance: \$51,656.66; Advance Payment – \$6,261.17; Total Cash Account: 57,917.83. **Internal Fund:** Beginning Balance: \$ 16,653.94; Receipts: Local - \$1,875; Disbursements: \$2,418.33; Ending Balance: \$16,110.61.

**Board Report-10003**

**FUND: GENERAL FUND**

Allied Plumbing & Heating Inc.	Supplies	1,224.49
AMAZON CAPITOL SERVICES	Supplies	236.58
ARAMARK	Mop/Laundry	553.10
AUTOMATIC BUILDING CONTROLS	Annual Fire Alarm Check	2,174.00
BAN-KOE COMPANIES	Fire Alarm Check	270.00
CAPITAL AREA REFUSE, LLC	Garbage (Feb)	397.45
CAROLINA BIOLOGICAL SUPPLY CO.	JH Science	23.85
CENTURY BUSINESS PRODUCTS, INC	Copier Maintenance	634.86
CITY OF HIGHMORE	Utilities	273.85
COLE PAPERS, INC.	Supplies	1,862.22
COMFORT SUITES UNIVERSITY	Room for Professional Dev.	75.00

DAKOTA POTTERS SUPPLY, LLC	Art Supplies	379.40
DVL FIRE & SAFETY	Annual Fire Extinguisher Check	2,189.50
FOREMAN SALES AND SERVICE, Inc.	BB Bussing	2,660.96
	Bus Route	14,218.46
	GB Bussing	2,133.57
HALL OIL AND GAS CO., INC.	Propane	9,878.99
HIGHMORE HERALD, THE	Proceedings	184.85
HIGHMORE-HAROLD SCHOOL DISTRICT	GB Official - Brendan Roth	100.00
	GB Official - Joel Osborn	100.00
	BB Official - Bryan Zahn	452.96
	BB Official - Darin Vetch	100.00
	BB Official - Jordan Opp	171.40
	GB Official - Brent Koens	200.00
	GB Official - Dustin Pitz	189.25
	GB Official - Trey Crigger	100.00
	GB Official - Doug Sherman	199.96
	GB Official - Brandon Soulek	151.00
	GB Official - Craig Cassens	100.00
	BB Official - Craig Cassens	260.18
	BB Official - Greg Stroh	100.00
	GB Official - Greg Stroh	171.40
	GB Official - Kelly Eismann	100.00
	BB Official - Kelly Eismann	100.00
	BB Official - Jason Rabenburg	100.00
	GB Official - Jason Rabenburg	226.48
	WR Skin Check/Medic - Steve Schroeder	73.46
	WR Official - Kris Dozark	171.00
	Student Teaching Stipend - M. Bonnichsen	250.00
	Student Teaching Stipend - J. Knox	500.00
	Flinn Scientific - HS Science Supplies	69.18
	Stamps.com - Meter Rent	19.16
	Script Nat'l Spelling Bee - Registration	175.00
HOMESTEAD BUILDING SUPPLY, INC.	Supplies	208.66
INNOVATIVE OFFICE SOLUTIONS LLC	Supplies	242.34
JAN BUSSE FORD	Vehicle Maintenance (Exped)	231.83
JAN BUSSE FORD	Vehicle Maintenance (Van)	45.46
JOHNNY'S SELECTED SEEDS	Seeds - Farm to School Grant \$	71.16
JOSTENS, INC.	Elem Yearbook Deposit	409.00
KALTENBACH, KAYLA	Coaching Class	35.00
KNOX, ANDREA AND JESSE	Patron Mileage	367.20
LINDE GAS & EQUIPMENT INC.	Vo Ag	83.71
MASHEK FOOD CENTER	Supplies/Food	346.20
MCLEOD'S PRINTING	Envelopes	1,606.70
MENARD'S	Supplies	57.92
NORTHWESTERN ENERGY	Electricity	273.91
	Electricity	3,194.35
OAHE GLASS	Repair	637.02
TOWER GARDEN	Supplies - Farm to School Grant	1,583.00
VENTURE COMMUNICATIONS	Telephone	398.82
VILAS PHARMACY	Lice Removal	27.37
WEX BANK	Motor Fuel	515.12
	<b><u>GENERAL FUND TOTAL</u></b>	<b>53,886.33</b>

**FUND: CAPITAL OUTLAY**

CENTURY BUSINESS PRODUCTS, INC	Copier Lease	480.02
CITY OF HIGHMORE	Aud Rent	2,750.00
FOREMAN SALES AND SERVICE, Inc.	GB Bussing 15%	376.51
	Bus Route 15%	2,509.14

GOPHER	BB Bussing 15%	469.58
SAVVAS LEARNING COMPANY LLC	PE Dodgeballs	311.36
	Printed Textbooks	1,246.77
	<b><u>CAPITAL OUTLAY TOTAL</u></b>	<b>8,143.38</b>
<b><u>FUND: SPECIAL EDUCATION</u></b>		
ABAeCare LLC	Therapy Services (Jan)	4,446.75
AMAZON CAPITOL SERVICES	Supplies	186.67
HAND COUNTY MEMORIAL HOSPITAL	PT	1,183.50
	OT	784.00
PRATT, JANIE	Reimburse for Books	99.00
VILAS PHARMACY	Gloves	61.38
	<b><u>SPECIAL EDUCATION TOTAL</u></b>	<b>6,761.30</b>
<b><u>FUND: FOOD SERVICE</u></b>		
ARAMARK	Mop/Laundry	138.26
EARTHGRAINS BAKING CO., INC.	Food	308.60
EAST SIDE JERSEY DAIRY	Milk (Supply Chain \$)	876.21
MASHEK FOOD CENTER	Food	810.34
PERFORMANCE FOODSERVICE	Food	2,916.35
	Supplies	416.15
	<b><u>FOOD SERVICE TOTAL</u></b>	<b>5,465.91</b>
	<b><u>FEBRUARY TOTAL INVOICES</u></b>	<b>74,256.92</b>

No Conflicts Disclosure.

#### Public Input:

- February 13<sup>th</sup> – February 17<sup>th</sup> is FCCLA week. Ethan Fyler and Phillip Glines presented on FCCLA's theme "Be IncREDible." The two of them spoke on what the organization, consisting of 51 kids in the school, have done so far this school year.

#### Superintendent's Report

- State Legislative update was presented at this time.
- Cracker Barrel –Districts 24 will be held on Saturday, March 4<sup>th</sup> at 9:30 am in the West Wing of the Auditorium.
- School Board Recognition Week: February 20<sup>th</sup> – 24<sup>th</sup>
- A survey went out to parents of the school district to gain insight to see who had internet access from home for a potential option to utilize e-learning for makeup days. Based on feedback received, the school district will not utilize distant e-learning for snow days at this time.
- Our HOSA group here at the school is sponsoring Dakota Responder Training. Three different trainings will potentially be offered to the junior and senior class on the topics of Stop the Bleed, AED, and Narcan.

#### PK-12 Principal's Report

- Parent Teacher conferences were held last Thursday. Attendance rates include: PK-6 – 87%; JH – 65%; HS – 40%
- The Junior High competed in Pierre for the Acalympics, receiving 8<sup>th</sup> place out of 16 teams.
- National FCCLA week will be February 13-17.
- National FFA week will be February 20-24.

- The high school will register for next year's classes on February 15, 2023.
- Dakota Players will be here March 6-10. The play will be held on Friday, March 10<sup>th</sup>
- The 3<sup>rd</sup> quarter will end on March 10, 2023.

#### Business Manager's Report

- Election petitions are due Friday, February 24 at 5:00 p.m. All petitions must be signed by the circulator and notarized prior to turning in.
- The School District was awarded \$8,097.70 from Round 2 and \$6,380.51 from Round 3 of the USDA Supply Chain Assistance Funding for a total of \$14,478.21 put into our School Lunch Fund. There is no expiration date for utilizing these funds. Funds can be used for purchasing unprocessed local foods such as milk; fruits/vegetables; grain products such as pastas and rice; meats and meat alternates; and other dairy such as cheese and yogurt. To date, we have utilized Round 1 of the Supply Chain Funding on milk for the school lunch program, totaling \$3,562.51 of the \$8,947.47.
- The School District received \$17,293.46 in February from the School and Public Lands apportionment.
- Wellmark MATCH Grant: Superintendent Cermak and Business Manager Hamlin completed the application for the 2023 Wellmark MATCH Grant. If awarded, this grant would include up to \$100,000.00 in funding for our new track project, expected to come Summer of 2024.

Motion by Semmler and seconded by Knox to approve the 2023-2024 School Calendar. The motion passed.

The Board set their next regular meeting for March 13, 2023 at 7:00 p.m. in the Business Classroom.

Motion by Hoffman and seconded by Semmler to enter Executive Session for Negotiations SDCL 1-25-2 (4) at 7:37 p.m. The motion passed.

President Stephenson declared the Board out of executive session at 8:00 pm.

Motion by Knox and seconded by Hoffman to enter Executive Session for Personnel Matters SDCL 1-25-2 (1) at 8:01 p.m. The motion passed.

President Stephenson declared the Board out of executive session at 9:04 pm.

Motion by Semmler and seconded by Haiwick to adjourn at 9:05 pm. The motion passed.

\_\_\_\_\_ Stacey Hamlin, Business Manager

\_\_\_\_\_ Jim Stephenson, Board President